RAP

Registered Apprenticeship Program

1991/92
A Pilot Project of Alberta Education & Alberta Career Development & Employment

93-01490/

REGISTERED APPRENTICESHIP PLAN

For Senior High School

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REGISTERED APPRENTICESHIP PLAN

For Senior High School

SUMMARY

A 3-year program in which students spend part of their time in school and part in industry as a **registered** apprentice;

participants are counted as full time high school students and registered apprentices.

Students must complete all compulsory credits for high school diploma

programs have to be approved by Alberta Education and Alberta Career Development and Employment;

requires local industry to commit to hire the students and register them as apprentices.

After completing the program students will earn a diploma and continue with their apprenticeship, having earned as much as one year in time credit towards an apprenticeship.

What is the purpose of the High School Apprenticeship Program?

This program offers the student a chance to attend high school and train as a registered apprentice at the same time. It allows the students to complete their credits for a diploma and gain work experience toward journeyman qualification.

The program will also require the establishment of linkages with local business and industry and the school boards which may eventually lead to a community partnership committed to the goals of education for life.

Why start apprenticeship in High School?

The program makes apprenticeship more accessible, adaptable and appealing to young people while they are still in High School

Who is eligible?

Students must be at least 16, meet the grade entrance requirement for the apprenticeship they wish to enter, or pass an entrance exam. There are no restrictions, but the program is targeted at students enrolled in a general or advanced diploma.

Are students paid for their work experience as apprentices?

Yes, Apprentice regulations require apprentices to be paid wages at a percentage of the journeyman rate.

When will the apprentices in this program receive their technical training?

Technical training will be scheduled for High School apprentices after they have graduated from High School. (High School apprentices will be eligible for Voc-ed. accreditation according to the existing accreditation system.) Technical training is scheduled by the Apprenticeship and Trade Certification Branch of Career Development and Employment, and delivered by Alberta's Institutes of Technology and Community Colleges.

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REGISTERED APPRENTICESHIP PLAN

For Senior High School

BACKGROUND

INITIATIVE FOR PROGRAM ORIGINATED WITH CAREER DEVELOPMENT AND EMPLOYMENT AND ALBERTA EDUCATION

MINISTRIES OF CAREER DEVELOPMENT AND EMPLOYMENT AND ALBERTA EDUCATION AGREED TO BECOME PARTNERS WITH SCHOOL BOARDS AND EMPLOYERS TO IMPLEMENT APPRENTICESHIP PROGRAMS FOR SECONDARY SCHOOL STUDENTS.

REGISTERED APPRENTICESHIP PLAN

For Senior High School

RATIONALE

1) THE HIGH SCHOOL FOCUSES ON PREPARING THE MAJORITY OF STUDENTS FOR POST-SECONDARY EDUCATION.

2) NO FORMAL REQUIREMENT FOR SCHOOL AND COMMUNITY LABOUR MARKET LIAISON EXISTS. MOST HIGH SCHOOL STUDENTS ARE EITHER ALREADY IN THE LABOUR FORCE OR WILL GO THERE DIRECTLY AFTER LEAVING SCHOOL.

3) COUNSELLORS MAY REQUIRE HELP IN PROVIDING CAREER COUNSELLING

4) PROGRAMS SUCH AS VOC. ED. ARE EXPENSIVE TO ESTABLISH AND MAINTAIN. THEY REQUIRE FUNDING COMMITMENTS BEYOND THE REGULAR COSTS OF TRADITIONAL EDUCATION AND ARE VULNERABLE TO CHANGES IN FUNDING PRIORITIES.

5) STUDENTS NOT INTENDING TO PURSUE POST SECONDARY EDUCATION, HAVE LIMITED ACCESS TO PRACTICAL PROGRAMS IN MANY SCHOOLS.

6) CURRENT WORK EXPERIENCE PROGRAMS DO NOT REQUIRE SUFFICIENT TIME IN THE LABOUR FORCE, OR THAT STUDENTS BE PAID.

7) PROGRAMS ARE EXPECTED TO FIT WITHIN THE SCHOOL ACADEMIC SCHEDULE. HIGH SCHOOL STUDENTS SEE LITTLE OR NO RELATIONSHIP BETWEEN THE COURSES THEY TAKE AT SCHOOL AND THE REQUIREMENTS OF THE LABOUR FORCE SECTOR THEY TEND TO OCCUPY WHILE IN SCHOOL. (LOW-END OF SERVICE SECTOR)

REGISTERED APPRENTICESHIP PLAN

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GOALS AND OBJECTIVES

GOALS:

TO FACILITATE THE SCHOOL TO WORKFORCE TRANSITION FOR HIGH SCHOOL STUDENTS

HELP ADDRESS SHORTAGES IN ALBERTA'S SKILLED WORKFORCE BY ATTRACTING STUDENTS INTO CAREERS IN THE SKILLED OCCUPATIONS

MAKE APPRENTICESHIP MORE ACCESSIBLE AND APPEALING TO YOUNG PEOPLE WHILE STILL IN SECONDARY SCHOOL

OBJECTIVES:

1) INTRODUCE ALTERNATIVES TO POST SECONDARY EDUCATION INTO THE HIGH SCHOOL CURRICULUM

2) ESTABLISH LIAISON BETWEEN LABOUR MARKET AND SECONDARY SCHOOL

3) FOCUS CAREER EDUCATION AND COUNSELLING TO THE IMMEDIATE NEEDS OF THE MAJORITY OF STUDENTS.

4) ENSURE THAT PROGRAM RESOURCE COMMITMENT WILL NOT EXCEED THE COST OF TRADITIONAL CLASSROOM BASED EDUCATION

5) TARGET THE "AVERAGE" STUDENT, WHO WILL NOT IMMEDIATELY PURSUE POST SECONDARY EDUCATION, AND IS NOT ALREADY ENROLLED IN A TRANSITIONAL PROGRAM

6) PROMOTE A WORK EXPERIENCE THAT WILL BE A "REAL WORLD" EXPERIENCE, WITH EXPECTATIONS SIMILAR TO THAT OF A MEMBER OF THE LABOUR FORCE

7) LINK LABOUR FORCE EXPECTATIONS WITH ACADEMIC EXPECTATIONS FOR THE SECONDARY SCHOOL STUDENT.

REGISTERED APPRENTICESHIP PLAN

For Senior High School

DESCRIPTION

- 3+ YEAR PROGRAM
- UP TO 50 PERCENT OF EACH YEAR SPENT COMPLETING HIGH SCHOOL CURRICULUM TO ACHIEVE ALBERTA'S DIPLOMA REQUIREMENTS
- STUDENTS WILL BE ENROLLED IN A SECONDARY PROGRAM WHILE WORKING IN A SUPERVISED WORK SETTING WHICH MAY INCLUDE A REGISTERED APPRENTICESHIP
- UP TO 60% OF EACH YEAR SPENT TRAINING ON THE JOB AS REGISTERED APPRENTICE
- AFTER GRADUATION STUDENTS MAY BECOME FULL-TIME APPRENTICES TO COMPLETE TRAINING REQUIRED TO OBTAIN QUALIFICATION AS A JOURNEYMAN (1-3 YEARS REMAINING, DEPENDING ON TRADE)

REGISTERED APPRENTICESHIP PLAN

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SUGGESTED ROLES

- APPRENTICESHIP CREDITS: CAREER DEVELOPMENT AND EMPLOYMENT
- HIGH SCHOOL CREDITS: ALBERTA EDUCATION
- RECRUITING AND MARKETING: CAREER DEVELOPMENT AND EMPLOYMENT, ALBERTA EDUCATION, SCHOOL BOARDS, SCHOOLS, COMMUNITY ORGANIZATIONS, (EG. SERVICE CLUBS, CHAMBERS OF COMMERCE ETC).
- TRAIN THE COORDINATOR: CAREER DEVELOPMENT AND EMPLOYMENT
- FINDING PLACEMENT: STUDENT
- APPROVING PLACEMENT: SCHOOLS & CAREER DEVELOPMENT AND EMPLOYMENT
- MONITORS: SCHOOLS & CAREER DEVELOPMENT AND EMPLOYMENT.
- PRE-EMPLOYMENT EDUCATION ORIENTATION: SCHOOL
- PRACTICAL TRAINING: EMPLOYER
- (APPRENTICESHIP) TECHNICAL TRAINING: CAREER DEVELOPMENT AND EMPLOYMENT

REGISTERED APPRENTICESHIP PLAN

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MINIMUM STUDENT REQUIREMENTS

- 16 YEARS OLD
- MEETS APPRENTICESHIP ENTRANCE REQUIREMENTS (MINIMUM GRADE LEVEL OR ENTRANCE EXAM)
- PROGRAM FOCUSED ON BUT NOT RESTRICTED TO STUDENTS IN GENERAL AND ADVANCED DIPLOMA ROUTES

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CAREER DEVELOPMENT AND EMPLOYMENT REQUIREMENTS

- STUDENTS ARE CONSIDERED REGULAR APPRENTICES UNDER MANPOWER DEVELOPMENT ACT REGULATIONS
- STUDENTS MUST BE EMPLOYED WITH A QUALIFIED EMPLOYER
- STUDENTS MUST FULFILL ALL REQUIREMENTS OF THE APPRENTICESHIP PROGRAM, INCLUDING TECHNICAL TRAINING.
- EMPLOYER MUST COMPLY WITH ALL APPRENTICESHIP REGULATIONS (WAGES, JOURNEYMAN/APPRENTICE RATIOS ETC.).
- WORK PLACEMENTS WILL BE MONITORED BY CAREER DEVELOPMENT AND EMPLOYMENT STAFF.
- THERE WILL BE CAREER DEVELOPMENT AND EMPLOYMENT COORDINATORS, FIELD AND CORPORATE.
- CAREER DEVELOPMENT AND EMPLOYMENT WILL EVALUATE ALL PILOTS.

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ALBERTA EDUCATION REQUIREMENTS

- STUDENTS MUST COMPLETE ALL COMPULSORY CREDITS
- STUDENTS MUST COMPLETE A MINIMUM OF FIFTEEN ACADEMIC CREDITS PER YEAR
- STUDENTS WILL RECEIVE WORK EXPERIENCE AND WORK STUDY CREDITS IN THE APPRENTICESHIP PROGRAM IN ACCORDANCE WITH ALBERTA EDUCATION REQUIREMENTS
- STUDENTS WILL BE ABLE TO RECEIVE SUFFICIENT CREDIT TO RECEIVE A DIPLOMA IN THREE YEARS, BUT MORE LIKELY IN THREE AND A HALF TO FOUR YEARS
- WORK PLACEMENTS WILL BE MONITORED BY SCHOOL BOARD STAFF
- THERE MUST BE A DESIGNATED COORDINATOR AT THE SCHOOL AND BOARD LEVEL

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PROGRAM DEVELOPMENT AND DELIVERY REQUIREMENTS

- PROGRAM MUST BE COMMUNITY BASED
- PROPOSALS SUBMITTED TO CAREER DEVELOPMENT AND EMPLOYMENT AND ALBERTA EDUCATION BY THE COMMUNITY PARTNERS
- SCHOOL BOARDS MUST CONSULT WITH REGIONAL AND CENTRAL OFFICE STAFF IN CAREER DEVELOPMENT AND EMPLOYMENT AND ALBERTA EDUCATION
- LOCAL INDUSTRY, BUSINESS AND LABOUR MUST BE CONSULTED
- PROGRAM IS EMPLOYER DRIVEN, TRADES INCLUDED WILL BE BASED ON LOCAL EMPLOYMENT DEMANDS
- HIGH SCHOOL PORTION OF PROGRAM DESIGNED TO ENSURE THAT STUDENTS MAY EASILY MOVE BACK TO REGULAR SCHOOL PROGRAMS
- A WIDE VARIETY OF ALTERNATING SCHOOL /WORKPLACE SCHEDULES ARE POSSIBLE, SCHEDULES SHOULD REFLECT LOCAL NEEDS.
- THE SCHOOL WILL PROVIDE FOR DIPLOMA REQUIREMENTS, THE WORKPLACE FOR APPRENTICESHIP TRAINING.

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PROGRAM APPROVAL

- PROGRAMS TO BE APPROVED BY CAREER DEVELOPMENT AND EMPLOYMENT AND ALBERTA EDUCATION

- PROPOSALS MUST BE ACCOMPANIED BY A SCHOOL BOARD MOTION OF APPROVAL OF PROGRAM

FUNDING

- BOARDS RECEIVE FULL TIME PUPIL PLUS VOC-ED CEU FUNDING FOR THE STUDENTS ENROLLED IN THIS PROGRAM

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SUGGESTED STRATEGIES

1) STUDENTS IN THE PROGRAM WOULD BE REQUIRED TO FIND AN EMPLOYER WILLING TO HIRE THEM FOR A WORK EXPERIENCE PROGRAM. MINIMUM STANDARDS WOULD REQUIRE THE THE WORK HAVE SOME DEGREE OF COMPLEXITY REQUIRING TRAINING, AND THE RELEASE BLOCK TIME PERIOD APPROXIMATES A TYPICAL WORKING DAY. EMPLOYER EXPECTATIONS WOULD BE THE SAME AS FOR REGULARLY EMPLOYED STAFF MEMBERS.

2) THE PROGRAM WOULD REQUIRE THE ESTABLISHMENT OF SCHOOL LABOUR FORCE ADVISORY COMMITTEES MADE UP OF REPRESENTATIVES OF THE LABOUR FORCE, PARTICULARLY FROM THOSE INDUSTRIES EXPECTED TO HIRE HIGH SCHOOL LEAVERS. AD-HOC COMMITTEES CONSISTING OF EMPLOYER PARTICIPANTS IN THE COOPERATIVE PROGRAM WOULD ALSO FORM TO SET INDIVIDUAL STUDENT PROGRAMS.

3) "TRAIN THE TRAINER" SESSION WITH SCHOOL COUNSELLING STAFF, CALM INSTRUCTORS AND COOPERATIVE EDUCATION COORDINATORS. ENCOURAGE THE TRAINING AND RECRUITMENT OF TEACHING STAFF WITH SUCCESSFUL NON-ACADEMIC WORK EXPERIENCE THROUGH A BURSARY PROGRAM

4) PROGRAM USES EXISTING FACILITIES IN THE SCHOOL AND COMMUNITY, STUDENT PARTICIPANTS DETERMINE THE STAFFING FOR COORDINATION, BASED ON CURRENT STAFF TO STUDENT RATIOS.

5) EXTENSIVE LIAISON AND PUBLIC RELATIONS PROGRAM TO EDUCATE STUDENTS AND PARENTS ON THE REALITIES OF THEIR ENTERING THE WORKFORCE. REQUIREMENT OF EMPLOYERS TO PAY WAGES WILL BE STRONG MOTIVATING FACTOR FOR MANY STUDENTS

6) THE EMPLOYER WILL HAVE TO TAKE AN ACTIVE ROLE TO ENSURE EXPECTATIONS ARE COMMUNICATED TO STUDENT PARTICIPANTS. THE SCHOOL WILL HAVE TO BE FLEXIBLE IN SCHEDULING ACADEMIC INSTRUCTION TO ACCOMMODATE EMPLOYER REQUIREMENTS.

7) PARTICIPATING EMPLOYERS WILL SET MINIMUM EDUCATIONAL ACHIEVEMENTS FOR THE COOPERATIVE STUDENT EMPLOYEE. THE SCHOOL WILL MATCH THOSE EXPECTATIONS WITH COURSES OFFERED IN THE SECONDARY CURRICULUM. THE EMPLOYER AND SCHOOL HAVING AGREED ON THE REQUIRED COURSES WILL SET PERFORMANCE STANDARDS FOR THE STUDENT. SUCCESSFUL COMPLETION AND CREDITS FOR GRADUATION WILL BE DEPENDANT ON BOTH WORK AND ACADEMIC REQUIREMENTS BEING FULFILLED

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ISSUES

- EMPLOYERS MUST BE MADE AWARE THAT THERE WILL BE NO EXEMPTION ON APPRENTICESHIP REGULATIONS REGARDING JOURNEYMAN/APPRENTICE RATIOS AND WAGES.

- SCHOOL BOARDS WILL NOT BE GIVEN THE OPTION OF GIVING ACCREDITED TECHNICAL TRAINING IN THIS PILOT, BEYOND WHAT HAS ALREADY BEEN AGREED TO RE: VOC-ED CREDIT.

REGISTERED APPRENTICESHIP PLAN

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EVALUATION

- PURPOSE OF EVALUATION WILL BE TO REVIEW THE *PROCESS*;
  - STANDARDS
  - NEGOTIATIONS
  - EQUITY
  - ADMINISTRATION
  - RESOURCES

- THE INTENDED OUTCOME OF EVALUATION IS A DESIGN FOR A PERMANENT SCHOOL TO WORK TRANSITION PROGRAM.

- THE RESULTS OF EVALUATION WILL NOT BE MADE PUBLIC WITHOUT THE AGREEMENT OF ALL STAKEHOLDERS

REGISTERED APPRENTICESHIP PLAN

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THE FUTURE

- APPROVAL OF MORE PROPOSALS.
- NUMBER OF SCHOOL BOARDS ARE EXPECTED TO INCREASE ANNUALLY UNTIL MOST SCHOOL BOARDS ARE INVOLVED.
- INDUSTRY SUPPORT FOR PROGRAM IS EXPECTED TO GROW AND DIVERSIFY INTO OPPORTUNITIES FOR ADDITIONAL TRADES AND OCCUPATIONS
- APPROPRIATE INFORMATION FOR STUDENTS AND PARENTS WILL BE DISTRIBUTED TO SCHOOL BOARDS

SOME FACTS ABOUT ALBERTA APPRENTICESHIP

Alberta has consistently trained approximately 25% of Canada's apprentices.

Alberta's approximately 120,000 journeyman and apprentices work in 53 designated trades, representing approximately 10% of the total Alberta labour market.

Apprentices are employed by businesses in practically all sectors of industry (primary, secondary, tertiary,etc.)

Approximately 10% of Alberta's apprentices are female, mostly concentrated in hair dressing and food preparation industries

In 1992 the average age of an Alberta apprentice is 27.

In May 1992 the largest number of Alberta apprentices are electricians (2,857), the electrician trade requires that all apprentices have a *minimum* of grade 11 math.

In May 1992 there were 21,899 registered apprentices

TYPICAL APPRENTICESHIP PATTERN*

FIRST PERIOD OF APPRENTICESHIP

1500 hours Work Experience (10 Months)	+	300 hours Technical Training (8 weeks)

SECOND PERIOD OF APPRENTICESHIP

1500 hours Work Experience (10 Months)	+	300 hours Technical Training (8 weeks)

THIRD PERIOD OF APPRENTICESHIP

1500 hours Work Experience (10 Months)	+	300 hours Technical Training (8 weeks)

FOURTH PERIOD OF APPRENTICESHIP

1500 hours Work Experience (10 Months)	+	300 hours Technical Training (8 weeks)

*Each of the 53 trades designated has a unique pattern, patterns vary from 1 to 4 periods of 675 hours to 2400 hours of combined work experience and technical training

SELECTED READINGS;
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Dertrouzos, Michael L. Lester, Richard K. Solow, Robert M. and the MIT Commission on Industrial Productivity, ***Made in America*** The MIT Press, Cambridge Mass. 1989

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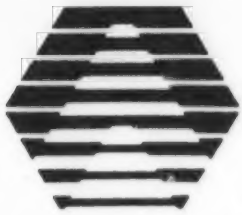

Excellence Through Training and Experience

CAREER DEVELOPMENT CENTRES

2nd Floor, Provincial Building
4504 - 50 Avenue
Box 8115
Bonnyville, Alberta
T9N 2J4
Telephone: 826-6142

7th Floor, Century Park Place
855 - 8 Avenue, S.W.
Calgary, Alberta
T2P 3P1
Telephone: 297-6457

4th Floor
One Twelve Professional Centre
10050 - 112 Street
Edmonton, Alberta
T5K 2R4
Telephone: 427- 8517

7th Floor, West Tower
Jubilee Centre
9915 Franklin Avenue
Fort McMurray, Alberta
T9H 2K4
Telephone: 743-7194

Rm. 1201, Provincial Building
10320 - 99 Street
Grande Prairie, Alberta
T8V 6J4
Telephone: 538-5348

10603 - 93 Street
Box 452
High Level, Alberta
T0H 1Z0
Telephone: 926-2661

425 Gregg Avenue
Hinton, Alberta
T7V 1N1
Telephone: 865-8293

Rm. 258, Provincial Building
200 - 5 Avenue South
Lethbridge, Alberta
T1J 4C7
Telephone: 381-5380

Rm. 208, Provincial Building
770 - 6 Street, S.W.
Medicine Hat, Alberta
T1A 4J6
Telephone: 529-3580

9603 - 90 Avenue
Box 28, Bag 900
Peace River, Alberta
T8S 1T4
Telephone: 624-6211

Rm. 205, Provincial Building
4920 - 51 Street
Red Deer, Alberta
T4N 6K8
Telephone: 340-5151

Lakeland Centre
Box 23
Slave Lake, Alberta
T0G 2A0
Telephone: 849-7220

1st Floor, Provincial Building
4701 - 52 Street
Box 268
Vermilion, Alberta
T0B 4M0
Telephone: 853-8150

Career Information Hotline
number (toll free):
Zenith 22140

Alberta
CAREER DEVELOPMENT
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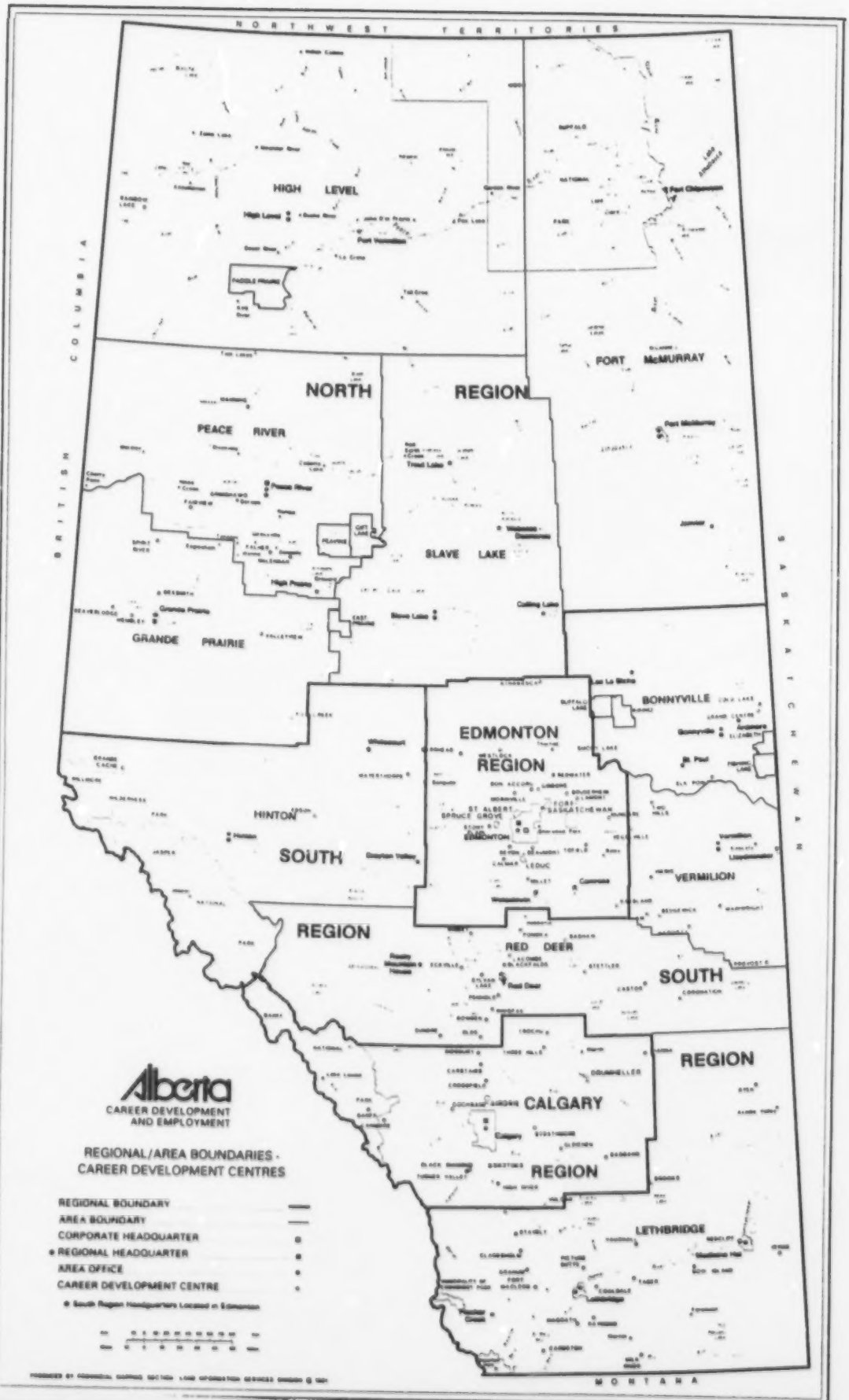
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CAREER DEVELOPMENT AND EMPLOYMENT
REGIONAL/AREA BOUNDARIES - CAREER DEVELOPMENT CENTRES
REGIONAL BOUNDARY
AREA BOUNDARY
CORPORATE HEADQUARTER
REGIONAL HEADQUARTER
AREA OFFICE
CAREER DEVELOPMENT CENTRE
South Region Headquarters Located in Edmonton

Alberta
CAREER DEVELOPMENT
AND EMPLOYMENT
Apprenticeship and Trade
Certification

File No.

10th Floor, 10155 - 102 Street, Edmonton, Alberta, Canada T5J 4L5 403/427-8765

RAP: THE REGISTERED APPRENTICESHIP PROGRAM

The Registered Apprenticeship Program is a pilot project giving students the opportunity to obtain a senior high school diploma while training as registered apprentices. Participating students are considered full-time senior high school students and registered apprentices under the Apprenticeship and Industry Training Act.

RAP is an initiative of the departments of Alberta Education and Alberta Career Development and Employment. The two departments, school boards and employers will implement RAP in co-operating senior high schools across Alberta.

WHY RAP?

RAP Benefits Students

RAP makes apprenticeship more accessible and appealing to students while they are still in school. The program promotes a "real world" work experience. Students are interviewed, hired and paid apprentice wages. They receive the same supervision and instruction as regular apprentices. After graduation from high school they become full-time apprentices, completing their training to journeyman certification.

Scheduling of school and work time is agreed to by the employer, the student and the school. Up to 60 per cent of each school year could be spent earning apprenticeship work experience requirements. Apprenticeship time can also be earned on school holidays.

RAP Benefits Employers

In a province where the average age of an apprentice is 27, RAP offers local industry access to a younger group of trainees. Naturally, there are benefits to hiring from a younger pool of individuals. First, because their schedules are more flexible, younger trainees can access technical training more easily. Second, RAP allows employers in smaller communities to find quality employees who otherwise might leave to find jobs in the larger urban centres.

RAP also gives employers the opportunity to participate in the province's secondary education sytem, and establish community partnerships for education and training. By participating in RAP, employers can play a major role in advancing the skill level of Alberta's workforce.

ELIGIBILITY

Students must meet the apprenticeship eligibility requirements for the trade they wish to enter. Employers must meet the training eligibility requirements for apprenticeship. RAP is focused on, but not restricted to, students in general and advanced diploma routes.

COSTS

Employers are required to pay apprentice wages as specified in trade regulations. This means that the RAP apprentice will have to be as productive as a regular apprentice. RAP apprentices will have the same responsibilities for supplying tools and work clothes as would a regular apprentice.

MORE INFORMATION

More information on RAP can be obtained by contacting your nearest Alberta Career Development Centre.

BONNYVILLE, 2nd Floor, Provincial Building, 4904-50 Ave., P.O. Box 8115, Bonnyville, T9N 2J4, 403-826-6142

CALGARY, 7th Floor, Century Park Place, 855-8 Ave. S.W., Calgary, T2P 3P1, 403-297-6457

EDMONTON, 4th Floor, One Twelve Professional Centre, 10050-112 St., Edmonton, T5K 2R4, 403-427-8517

FORT McMURRAY, 7th Floor, West Tower, Jubilee Centre, 9915 Franklin Ave., Fort McMurray, T9H 2K4, 403-743-7194

GRANDE PRAIRIE, Room 1201, Provincial Building, 10320-99 St., Grande Prairie, T8V 6J4, 403-538-5348

HIGH LEVEL, 10603-93 St., P.O. Box 452, High Level, TOH 1ZO, 403-926-2661

HINTON, 425 Gregg Ave., Hinton, T7V 1N1, 403-865-8293

LETHBRIDGE, Room 258, Provincial Building, 200 5 Ave. S., Lethbridge, T1J 4C7 403-381-5380

MEDICINE HAT, Room 104, Provincial Building, 346-3 St., S.E., Medicine Hat, T1A OG7, 403-529-3580

PEACE RIVER, 9603-90 Ave., Bag 900-28, Peace River, T8S 1T4, 403-624-6211

RED DEER, Room 205, Provincial Building, 4920-51 St., Red Deer, T4N 6K8, 403-340-5151

SLAVE LAKE, Lakeland Centre, 101 Main St. S., P.O. Box 787, Slave Lake, TOG 2AO, 403-849-7220

VERMILION, 1st Floor, Provincial Building, 4701-52 St., P.O. Box 268, Vermilion, T0B 4M0, 403-853-8150